Work Certificate / Employee Performance Review

For (Name) _____ Contact ✆ _____

Employer / Company _____ Contact ✆ _____

Work description _____

Period of work (from…to…) _____

Number of working hours per week _____

Performance of the employee:

	excellent	good	average	unsatisfactory
Quality/accuracy of the work	☐	☐	☐	☐
Punctuality	☐	☐	☐	☐
Reliability	☐	☐	☐	☐
Commitment	☐	☐	☐	☐
Behaviour	☐	☐	☐	☐
Initiative	☐	☐	☐	☐
……..	☐	☐	☐	☐

The employer can recommend the employee: yes ☐ no ☐

Remarks: ……..

……

Place / Date Employer Employee

…….. ……. ……..